Learner Support Assistant
Job Description

Job Title	Learner Support Assistant – 1:1 Support (Freelance)
Location	Classroom based at Higher Rhythm premises in Doncaster
Hours and days of work	2.5 days per week / 0.5 FTE – Monday, Tuesday and Friday morning or afternoon (from September 2026). Term time only.
Main Contacts	SENCO and National Diploma Course Lead
About the role	We are seeking a patient, reliable and encouraging Learner Support Assistant to provide dedicated one-to-one support for a student with an Education, Health and Care Plan (EHCP). The student is a motivated learner with a strong interest in music and well-developed practical skills in music production and Digital Audio Workstations. The student learns particularly well through practical activities but requires additional support with cognition and learning, including understanding assignment requirements, organising ideas, structuring written work and maintaining focus. The successful candidate will work alongside teaching staff to help the student access the BTEC Level 3 curriculum, participate fully in college life and become increasingly confident and independent as a learner. This is a support role. The Learner Support Assistant will help the student understand and complete tasks independently and must not complete assessed work on the student's behalf. As this role is expected to involve regulated activity with children, it is an offence for a person who is barred from engaging in regulated activity with children to apply for the role.
Main responsibilities	• Provide consistent one-to-one support during agreed lessons, study sessions and other relevant college activities. • Help the student understand instructions, learning objectives and assignment requirements. • Break larger assignments and activities into clear, manageable steps. • Support the student to plan, organise and structure written coursework. • Use appropriate prompts, questioning and scaffolding to help the student express and record their own ideas.

	• Support the development of vocabulary, sentence construction, proofreading and academic writing skills. • Help the student make connections between practical music-production work and the accompanying written evidence. • Encourage the use of planning tools, templates, checklists and assistive technology where appropriate. • Help the student manage their time, prioritise tasks and meet agreed deadlines. • Provide gentle prompts and redirection when the student finds it difficult to maintain concentration. • Recognise signs of frustration, anxiety or overwhelm and respond calmly and supportively. • Provide reassurance and appropriate emotional co-regulation to help the student re-engage with learning. • Support the student to communicate when they need assistance, a short break or access to a quieter working environment. • Use the student's interest and strengths in music technology to support motivation and engagement. • Encourage independence, self-advocacy and confidence rather than creating dependence on adult support. • Promote appropriate participation and positive relationships within the student's peer group. • Work collaboratively with tutors, the Course Lead, SENCO and other relevant staff. • Follow the strategies and provision identified in the student's EHCP and individual support plan. • Provide clear and factual feedback about the student's engagement, progress and support needs. • Contribute to reviews of the student's support arrangements and EHCP provision when requested. • Maintain appropriate professional boundaries and protect the student's dignity, privacy and confidentiality. • Follow Higher Rhythm's safeguarding, equality, health and safety, behaviour and data-protection policies. • Report any safeguarding or welfare concerns immediately through Higher Rhythm's established procedures. • Undertake relevant training and carry out other reasonable duties consistent with the nature of the role. • The successful applicant will be required to read and follow Part One of Keeping Children Safe in Education 2026 and Higher Rhythm's safeguarding and child-protection procedures.
Rate	£12,392.25 for 2.5 days per week (£24,784.50 full time-equivalent), based on 39 teaching weeks.
Person Specification	**Essential** Applicants should be able to demonstrate: • Experience of supporting young people in an educational, training, youth-work or similar setting. • An understanding of cognition and learning needs and how these can affect written work, organisation, concentration and academic progress.

	• The ability to explain instructions clearly and break tasks into manageable stages. • The ability to support written work through planning, prompting and scaffolding without completing assessed work for the learner. • A calm, patient, positive and consistent approach. • The ability to provide encouragement when a learner experiences frustration, anxiety or reduced confidence. • Good written and verbal communication skills. • Good organisational and time-management skills. • The ability to work constructively with tutors and other members of staff. • An understanding of professional boundaries and confidentiality. • A commitment to safeguarding and promoting the welfare of children and young people. • A commitment to equality, diversity and inclusive education. • English and mathematics qualifications at Level 2 or an equivalent standard. • Competence in using standard digital systems and a willingness to learn the platforms used by Higher Rhythm. • The ability to maintain accurate, objective and appropriately confidential records of the support provided and the learner's progress. • The ability to distinguish between appropriately supporting a learner and providing assistance that could compromise the authenticity of assessed work. **Desirable** It would be advantageous for applicants to have: • Previous experience as a Learner Support Assistant, Teaching Assistant or one-to-one support worker. • Experience of supporting a learner with an EHCP. • Experience of supporting students aged 16–18. • Knowledge of SEND, particularly cognition and learning needs. • Experience of supporting learners with assignment planning, written coursework or study skills. • A relevant qualification in learning support, education, SEND, youth work or health and social care. • Knowledge of BTEC or other vocational qualifications. • An interest in music, music technology or the creative industries.

	• Experience of using Digital Audio Workstations such as Logic Pro, Ableton Live, Pro Tools or similar software. Music-production knowledge would be beneficial, but the ability to provide effective learning support, build an appropriate professional relationship and promote the student's independence will be more important.
Safeguarding	Higher Rhythm is committed to safeguarding and promoting the welfare of children and young people. The successful applicant will be required to undertake appropriate pre-engagement checks. These are expected to include identity and right-to-work checks, satisfactory references and an enhanced Disclosure and Barring Service check, including a check of the children's barred list where the role is eligible. As part of our safer recruitment process, shortlisted candidates may also be subject to an online search of publicly available information relevant to their suitability to work with children and young people. Any offer of engagement will be conditional upon the satisfactory completion of all required checks.
Equality and reasonable adjustments	Higher Rhythm welcomes applications from people of all backgrounds and is committed to providing an inclusive recruitment process. Applicants who require reasonable adjustments during the application or selection process are encouraged to contact us.
How to apply	Complete and submit the Higher Rhythm job application form using the link: Higher Rhythm Job application form Please note that CVs will not be accepted without a completed application form. If you are also sending a CV, please send it to: chrissymoog@higherrhythm.ac.uk References will normally be sought before engagement and will include questions about the applicant's suitability to work with children and young people. To apply for this role, you must: • Have the legal right to work within the UK • Be willing to undergo an enhanced DBS check, including a check of the children's barred list where the role constitutes regulated activity. An existing DBS certificate will be considered only where it is at the appropriate level and Higher Rhythm can complete the necessary

	verification, including an Update Service check where applicable. **Closing date is 18th September 2026.**